

**How do I apply for a grant?**

Complete the electronic online application on Smarty Grants.

**When can I apply for the Community Small Grants?**

The Community Small Grant (CSGRd5) application, can be submitted from Monday 30<sup>th</sup> August, 2021 and **closes** @ 4:00 pm Friday 24<sup>th</sup> September, 2021.

**Can someone help me with my application?**

If you are needing support or assistance with your Community Small Grant (CSGRd5) application please contact Communities for Children Program Coordinator: [mary.yaxley@aohtas.org.au](mailto:mary.yaxley@aohtas.org.au) or by telephone on: 6431 8555

Further support with your application is available through a briefing session being held on:

**When:** Monday 06 September 2021 @ 10:30 am

**Where:** Online via Microsoft Teams (link will be sent when you have registered)

**Registration:** Please email to register your place: [catholiccare.burnie@aohtas.org.au](mailto:catholiccare.burnie@aohtas.org.au)

**Can a service organisation submit more than one Community Small Grant application?**

Yes, if your service organisation has more than one distinct activity or program that meets the selection criteria, you can submit more than one Community Small Grant application. If 2 or more applications are submitted they should be for stand-alone projects – i.e. not two applications to receive funds to make one project viable.

**Do successful Community Small Grant (CSGRd5) recipients need to report on their funding?**

Yes, all successful grant recipients will need to provide an end of funding report and summary outcome report by June 22, 2022 and December 22, 2022.

**How will we find out if we have been successful?**

All applicants can expect to be notified of the outcome of their application by November 15, 2021.

**Will Communities for Children fund an activity or program that already exists in the Burnie Statistical Area?**

Preference will be given to activities or programs that do not replicate current programs that already exist in the Burnie Statistical Area. Activities or programs that complement or expand the capacity of existing programs will be considered.

**What type of activities or programs will be supported by the Expression of Interest (CSGRd5) grants?**

Eligible activities or programs must fit within one (or more) of the Expression of Interest (EOI) grant objectives below:

- To improve the health and well-being of families and the development of young children, from before birth through to age 12 years in the Burnie Statistical Area.

- To create strong child-friendly communities that understand the importance of children and apply this capacity to maximise the health, well-being and early development of young children within the Burnie Statistical Area.
- To consider the needs of men and fathers and actively involve them in the activity or event to support children and their families.
- To engage Aboriginal and Torres Strait Island families and children 0 to 12 years in the Burnie Statistical Area.

**Do I need to keep to the word limit?**

Yes. All applicants have the same opportunity to make their case for funding. The Smarty Grants application has a word count requirement. Applications may have excess information removed or applications may not be accepted if unrequested attachments are provided.

**Will late applications be accepted?**

No. All applications must be electronically submitted through Smarty Grants by the designated closing date and time of: 4:00 pm Monday 24<sup>th</sup> September, 2021. (Smarty Grants locks access after 4pm)

**How many copies must I provide?**

Applications will only be accepted electronically through the Smarty Grants system. As a result, you do not need to provide any hard copies.

**Will there be an opportunity to update information after the closing date?**

No

**What are my chances of receiving funding?**

We don't know until the applications are received.

**How do I know that my application will be assessed fairly and objectively?**

The Communities for Children Committee must declare any conflicts of interest and excuse themselves from involvement in decision making if any occur. The panel will be provided guidance on how to score and rank applicants so that a standardised system is used.

**Will my application be returned to me?**

Applications are submitted electronically and a copy will be emailed to you once you press the submit button.